



**Full and Part-Time Sonographer  
positions available at  
Stittsville Imaging Centre**

1609 Stittsville Main, Ottawa, ON K2S 1N5  
613-714-1000  
careers@stittsvilleimaging.ca

**HOURS OF WORK:** 2-8 hour shifts  
**(08:00-20:00)**

**DESCRIPTION:**

Under the direction of the Medical Director, will be responsible for the day to day ultrasound scanning of patients in this state of the art, new imaging centre. Will be accountable for contributing to the delivery of the highest quality care, in a patient centred environment.

**PRIMARY RESPONSIBILITIES AND ABILITIES:** (representative but not all inclusive)

- Must be able to work efficiently and independently
- Prepare and explain ultrasound procedures to patients while performing the study
- Perform abdominal, obstetrical/gynecology, pelvic, transvaginal, transrectal, chest, face, neck, brain, small parts, extremity, Doppler, pediatric, or other studies as requested by the referring physicians and as instructed by the physician in charge
- Operate complex ultrasound equipment device after appropriate orientation and select appropriate transducer and frequency
- Efficiently operate ancillary devices such as image acquisition, computers, RIS and PACS to obtain permanent records of information
- Responsible for sending images to PACS, confirming that images are attached to the correct patient exam, and verifying the exam
- Must be able to recognize all structures on the ultrasound monitor, determine the anatomy as normal or abnormal and, if abnormal, be able to delineate the abnormality and extend the scope of the study appropriately
- Provide technical assistance for biopsy and aspiration procedures when required
- Assist in the quality assurance program of testing the ultrasound equipment and reporting problems to the Medical Director and the evaluation of new products and equipment
- Will regularly clean probes and exam bed with an approved disinfecting agent to prevent contamination to other patients and staff
- Will maintain room and equipment in a neat and orderly manner by cleaning equipment and storing all necessary equipment/supplies in an appropriate location
- Will ensure work area is properly stocked with necessary supplies
- Remain compliant with continuing education requirements of Sonography Canada
- Assist in the training of new sonographers, students, and staff, as required
- Assist in research projects as required
- Be a pleasant and excellent communicator with patients, other staff, referring and reporting physicians

**BASIC QUALIFICATIONS:**

- Successful completion of recognized course in diagnostic ultrasound
- Registered RDMS and/or Sonography Canada
- Must be competent and efficient in abdominal, obstetrical and transvaginal scanning
- Experience in Doppler and vascular ultrasound an asset
- FMF Canada NT certified or willing to acquire certification
- Proven ability to attend work on a regular basis
- Satisfactory criminal reference check
- Demonstrate current malpractice coverage
- Letter of reference from ultrasound employer or instructor/preceptor
- Demonstrated ability with above average written skills, including good grammar, composition and spelling
- Evidence of strong organizational skills with the ability to work under pressure and meet deadlines is essential
- Must have excellent interpersonal skills with demonstrated ability to communicate effectively, courteously and tactfully with all types of people
- Demonstrated ability to maintain confidentiality
- Current CPR certification

**PHYSICAL REQUIREMENTS:**

The applicant must be able to meet the physical requirements of the position, which include:

- Required to scan for long periods of time
- Required to sit for long periods of time
- Assist patients on to, and around, exam bed

**Competitive compensation based on level of experience and diversity of skills**

**Applications will be accepted by email at [careers@stittsvilleimaging.ca](mailto:careers@stittsvilleimaging.ca)**

**Please send current curriculum vitae and cover letter, including name and contact information for reference**